

## THREE-DAY TECHNICAL HUMAN RESOURCES OSINT COURSE

### Methodology:

HR departments are expected to add value to an organisation they support. The exact nature of the work varies according to each team, but is likely to include ensuring that an institution employs the right staff in terms of skill and experience, and once hired ensuring that the employees conform to policies on issues like working conditions, performance management, equal opportunities, health & safety, disciplinary procedures and absence management. In this three-day course, you will have the opportunity to use & practice OSINT techniques with the guidance and assistance of our specialist trainer.

### Audience:

Up to 10 participants, this training is suitable for those working within a Human Resources department.

### Objectives:

- Identify & perform OSINT techniques that can assist in an organisations human resources strategy.
- Use OSINT to assist in the selection of future employees.
- Demonstrate extensive deployment of OSINT techniques in the investigation of employee's activities.
- Produce evidence for discipline or criminal procedures.

**Learning Outcomes:** delegates will acquire:

- Knowledge of OSINT techniques to assist in the vetting of employees.
- Skills to analyse social media information regarding employees.
- The ability to identify & record criminal and discipline matters on the web.
- Skills to build a compliant case for law enforcement, industrial tribunal or presentation to management.

**SUBJECT**

**CONTENT**

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**Introduction to  
Human Resource  
work**

- Various examples.
- Scope and situation analysis.

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**OSINT  
& Human Resources**

- Search engine manipulation.
- Understanding the Internet.
- Monitoring & use of social media sites.

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**Discovering  
Employee Breaches**

- Planning an OSINT Investigation.
  - Audit trails, evidence gathering and prep for proceedings against employees.
  - How Qwarie can help
  - Questions & Finish
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## TIMETABLE

Sector	Day 1	Day 2	Day 3
Morning	Registration Introduction to OSINT	OSINT Research - Legislation, Internal Policies & Ethics	Investigating Social Media Sites - Part 1 (+ Practicals)
<b>Break</b>	<b>Break</b>	<b>Break</b>	<b>Break</b>
Morning	Advanced Search Techniques Part 1 (+ Practicals)	Audit Trails & Evidence Preparation (+ Practicals)	Investigating Social Media Sites - Part 2 (+ Practicals)
<b>Lunch</b>	<b>Lunch</b>	<b>Lunch</b>	<b>Lunch</b>
Afternoon	Advanced Search Techniques Part 2 (+ Practicals)  Computer Security & Footprints	Understanding Emails as an Investigative Resource (+ Practicals)	Databases & how to use them as an investigative resource (+ Practicals)
<b>Break</b>	<b>Break</b>	<b>Break</b>	<b>Break</b>
Afternoon	Internet Structure, Domain Names & Website Investigations (+ Practicals)	Creating and Managing a False Persona (+ Practicals)	Internet Investigative Resources  End of Training Debrief